

**National Library of Nigeria**  
**Plot 274 Sanusi Dantata House,**  
**Central Business District, Abuja.**

**Invitation to Tender**

**(1.0) Introduction**

National Library of Nigeria in compliance with the provisions of the Public Procurement Act, 2007, wishes to invite seasoned and qualified contractors to submit bids for the under listed 2016 Capital Projects.

**(2.0) SCOPE Of WORK**

**CATEGORY A: CONSTRUCTION**

Re – Roofing and Renovation of Yola Branch of National Library of Nigeria

LOT 1A

Renovation of Maiduguri Branch of National Library of Nigeria.

LOT 1B

Renovation of Centre for Advanced Library and Information Management (CALIM),  
Enugu

LOT 1C

Completion of Community E-Library in Eburnwana, Afikpo South LGA of Ebonyi State  
(Constituency Zonal Intervention Project).

LOT 1D

**CATEGORY B: LIBRARY EQUIPMENT/FURNITURE**

Supply of Office Equipment at Centre for Advanced Library and Information  
Management (CAUM), Enugu

LOT 2A:

Supply of office Furniture at Centre for Advanced Library and Information Management  
(CALIM). Enugu

LOT 2B

### **CATEGORY C: DEVELOPMENTAL PROJECTS**

Event Manager for 2016 Readership Promotion Campaign

LOT 3

Purchase of Vehicles for Legal Deposit Drive

LOT 4A

Purchase of Computers for Legal Deposit Drive

LOT 4B

Local Content Creation – Fumigation of National Library of Nigeria Branches

LOT 4C

Local Content Creation – Book Binding

LOT 4D

### **CATEGORY D: BOOKS, PERIODICALS AND SUBSCRIPTION TO INTERNET**

Purchase of Nigeria Reference Materials

LOT 5A

Purchase of Foreign Monographs

LOT 5B

Supply of Newspapers and Periodicals

LOT 5C

Purchase of Foreign Reference Materials

LOT 5D

Expansion/Subscription to internet Bandwidth

LOT 5E

### **(3.0) ELIGIBILITY CRITERIA**

- (i) Certificate of Incorporation/Evidence of Registration with the Corporate Affairs Commission (CAC)
- (ii) Tax Clearance Certificates for the past three years (2015, 2014 and 2013)
- (iii) Pension Compliance certificates for the past three years (2015, 2014 and 2013) evidencing compliance with Pension Reform Act, 2014.
- (iv) Industrial Training Fund Compliance Certificates for the past three years (2015, 2014 and 2013) evidencing compliance with the ITF (amendment Act, 2011)
- (v) Certificate of Registration /Interim Registration with BPP.
- (vi) Evidence of Compliance with Nigeria Social Insurance Trust Fund (NSITF, Act 1993) for 2015, 2014, 2013
- (vii) Evidence of verifiable similar jobs executed and technical capability to deliver.
- (viii) Bank Reference Letter indicating financial capability /liquidity.
- (ix) A sworn Affidavit confirming that all information presented and attached are true and correct of the company and that no officer of the National Library of Nigeria is a former or present Director, Shareholder or has any pecuniary interest in the job.
- (x) Company Profile with Curriculum Vitae of Key Personnel stating their qualifications.
- (xi) Company Audited Account for the last three years (2015, 2014, 2013)

#### **(4.0) COLLECTION OF TENDER DOCUMENTS**

Interested Contractors are to collect tender documents from the Procurement Unit of National Library of Nigeria at Plot 274 Sanusi Dantata House, Central Business District, Abuja within the working hours of 9am – 4pm, Monday – Friday upon the presentation of evidence of payment of a non-refundable tender fee of N50,000.00 for Category A and N20,000.00 for Categories B,C&D. The payment should be made in favour of FGN- National Library of Nigeria Remitta Collection Platform.

#### **(5.0) SUBMISSION OF TENDER DOCUMENTS:**

- (i) Interested contractors are to submit their documents (Both Technical and Financial Bids) in two separate envelopes enclosed in one big envelope clearly stating the Project Name and LOT Number at the top right hand corner of the envelope and addressed to:

**The Director/Chief Executive Officer,**

**Through;**

**The Head of Procurement Unit**

**National Library of Nigeria,**

**Plot 274 Sanusi Dantata House, Central Business District Abuja**

(ii) The envelope should be deposited in the Tender Tamper Proof – Box at the Procurement Unit of National Library of Nigeria at Plot 274 Sanusi Dantata House Central Business District, Abuja (Ground floor) within the working hours of 9am-4pm, Mondays – Fridays

(iii) Company's name should be written at the reverse side of the envelope

(iv) The deadline for submission is **Monday 15<sup>th</sup> August 2016 by 12 noon.**

#### **(6.0) BID OPENING**

Bid opening will commence immediately after the deadline for submission **on Monday 15<sup>th</sup> August 2016** at the Board Room (First Floor) of National Library of Nigeria at Plot 274 Sanusi Dantata House, Central Business District, Abuja. All bidders or their representatives, relevant professional bodies, NGOs and the general public are invited to witness the public bid opening exercise.

#### **(7.0) OTHER INFORMATION**

(A) The National Library of Nigeria may refer all document attached to relevant security agencies; BPP, FIRS, PENCOR, ITF and other bodies for verification.

(B) The National Library is not bound to accept the lowest quotation that is not responsive

(C) Contractors with relevant capacity to deliver are permitted to bid for more than one lot

(D) Only successful bidders from the Technical Evaluation will be invited for financial bid opening.

(E) Deviations to the provisions of this advertisement may lead to the disqualification of the bidder.

#### **(8.0) DISCLAIMER**

(8.1) This announcement is published for information purposes only and does not constitute an offer by the Tenders Board to transact with any party for the projects, nor does it constitute a commitment or obligation on the part of the Tenders Board to procure concession services.

(8.2) The Tenders Board will not be responsible for any cost or expenses incurred by any interested party(ies) in connection with any response to this invitation and or the preparation or submission in response to an inquiry.

(8.3) The Tenders Board is not bound to shortlist any contractor and reserves the right to annul the selection process at any time without incurring any liabilities and assigning any reason thereof.

**Signed:**

**Head Procurement**

**For: Director/Chief Executive Officer**